

MINUTES

December 9, 2024

The regular meeting of the Wilson County Appraisal District Board of Directors was held on Monday, December 9, 2024, at the Appraisal District office located at 1611 Railroad Street, Floresville, Texas. Board members present were Kenneth Castro, Anna Virdell, Jim Yanta, and Dawn Barnett. The board members absent were Jc Hrubetz and Carolina Gonzales. Appraisal District employees present were Jennifer Coldewey, Chief Appraiser; Rebekah Lerich and Ashley Trinidad. Kenneth Castro called the meeting to order at 9:21 a.m., and Jim Yanta opened the meeting with a prayer, followed by all present reciting the Pledge of Allegiance.

PUBLIC COMMENTS —None.

CONSENT AGENDA – Anna Virdell made a motion to approve the Consent Agenda as presented. Jim Yanta made a second to the motion. All in favor. Motion carried.

AG ADVISORY BOARD – Rebekah Lerich stated that David Pfeil and Ricky Janek are the new members for 2025. She also stated that the CAD will need 2 new members for the year 2026. Jim Yanta made a motion to approve David Pfeil and Ricky Janek for the Ag advisory board. Anna Virdell made a second motion to approve. All in favor. Motion carried.

BANK DEPOSITORY – Ashley Trinidad explained that bank depository bids went out in August 2024. The only bid that the Appraisal District received back was from South Trust Bank, which is the bank that the Appraisal District is currently using. Anna Virdell made a motion to accept the Bank Depository Bid as presented. Jim Yanta seconded the motion. All in favor. Motion carried.

SECURITY PROPOSAL – Chief Appraiser Jennifer Coldewey explained that the Appraisal District's security cameras need to be updated. She explained that ADT gave the CAD a quote for \$6,800. She explained that within that quote a new camera will be added, and with the update she will not be able to access the cameras from her phone. Anna Virdell made a motion to approve the security update. Jim Yanta made a second to the motion. All in favor. Motion carried.

WCAD HANDBOOK UPDATES – Jennifer Coldewey explained that there were two updates within the Appraisal District Handbook. One of the updates to that handbook was that if an appraisal district employee calls in on the week of a paid holiday and cannot provide a doctor's note, the employee will lose the holiday pay. Jennifer explained the next change to the handbook was adding “up to termination” at the end of “misuse of sick time off is grounds for disciplinary action.” Jim Yanta made a motion to approve the

updates to the Appraisal District Handbook. Anna Virdell made a second to the motion. All in favor. Motion carried.

PROPOSED 2025 HOLIDAY SCHEDULE – Chief Appraiser Jennifer Coldewey explained that the Holiday Schedule for the year 2025 is the same as previous years; nothing was added or taken away. Anna Virdell made a motion to approve the 2025 holiday schedule. Jim Yanta made a second to the motion. All in favor. Motion Carried.

COMMITMENT OF REMAINING FUND BALANCE TO BUILDING

EXPANSION FUNDS – Jennifer Coldewey explained that the process for moving the funds to the expansion fund is a lengthy process, and she believes that there is not enough time in the year to go through that process. She explained that we will not be asking to move the funds. NO ACTION TAKEN.

COMMITMENT OF RESERVE ACCOUNTS TO FUND BALANCE – Ashley Trinidad explained that the balance for the reserve accounts is \$97,000. The reserve accounts are accounts that are not subject to the entity refunds. Jennifer Coldewey explained that for audit purposes, at the end of each year, the BOD must approve committing the reserves to the fund balance. Jim Yanta made a motion to approve the commitment of the reserve accounts to the fund balance. Anna Virdell made a second to the motion. All in favor. Motion Carried.

PRESENTATION OF APPRAISAL ROLL CORRECTION REPORT FOR THE THIRD QUARTER 2024 AS AUTHORIZED BY SECTION 25.25 (b), TEXAS

PROPERTY TAX CODE – Jennifer Coldewey explained that the correction report is the late exemption applications, and with the legislature passing the homestead audit, the CAD has gotten more of those applications back. Anna Virdell made a motion to accept the Appraisal Roll Correction Report. Jim Yanto made a second to the motion. Motion carried.

CHIEF APPRAISER'S REPORT – Jennifer Coldewey explained that the Appraisal District has two open positions, one for a Residential Field Appraiser and one for Clerical. Jennifer explained that the Appraisal District sent out 4,092 homestead applications for the reaps in November, and the CAD has received 400 back so far. The Appraisal District will be sending out about 600 Ag applications for new owners. She made the board aware that the appraisers are in the Stockdale rural areas for reappraisal. Jennifer also made the Board of Directors aware we have 6 lawsuits to date and 22 arbitrations. The chief also said the appraisers are using iPads, and they love them.

BOARD OF DIRECTOR'S COMMENTS—None.

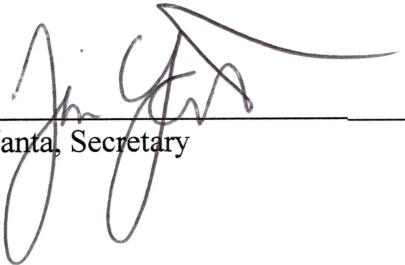
The next meeting date was discussed and will be scheduled at a later date. Being there was no further business, Jim Yanta made a motion to adjourn the meeting. Anna Virdell made a second to the motion. Motion carried.

The meeting adjourned at 9:57 a.m.

Respectfully submitted by:



Kenneth Castro, Chairman



Jim Yanta, Secretary

JY:at

