

# MINUTES

**FEBRUARY 12, 2020**

The Regular Meeting of the Wilson County Appraisal District Board of Directors was held on Wednesday, February 12, 2020 at the Appraisal District office located at 1611 Railroad Street, Floresville, Texas. Board members present were Robert Gregory, Jim Yanta, and David Deason. Board members absent were Kenneth Castro and James Rethaber. Appraisal District employees present were Chief Appraiser, Jennifer Coldewey; Assistant Chief Appraiser, Daniel Tovar; and Annette Pfeil. Robert Gregory called the meeting to order at 5:02 p.m. Jim Yanta opened the meeting with a prayer, followed by all present reciting the *Pledge of Allegiance*.

**SWEARING IN BOARD MEMBERS OF THE WILSON COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS** – Robert Gregory, Jim Yanta, and David Deason, each read and signed *Statements of Elected/Appointed Officer*. They were then sworn into office by reciting the *Oath of Office*, administered by Jennifer Coldewey.

**ELECTION OF OFFICERS OF THE WILSON COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS** – Robert Gregory called for the election of officers for 2020. David Deason made a motion to nominate Robert Gregory for Chairman of the Board of Directors. Jim Yanta made a second to the motion. Motion carried. Jim Yanta made a motion to nominate David Deason for Vice-Chairman of the Board of Directors. Robert Gregory made a second to the motion. Motion carried. David Deason made a motion to nominate Jim Yanta for Secretary of the Board of Directors. Robert Gregory made a second to the motion. Motion carried.

**PUBLIC COMMENTS** – None.

**CONSENT AGENDA** – David Deason made a motion to approve the Consent Agenda as presented. Jim Yanta made a second to the motion. Motion carried.

**APPOINTMENT OF WILSON COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS COMMITTEE MEMBERS** – Chairman Robert Gregory appointed David Deason and himself to the Budget Committee; Kenneth Castro and Jim Yanta to the Building Committee.

**WCAD EMPLOYEE HANDBOOK** – The Board members reviewed the proposed employee handbook, with changes made in regards to sick leave and unused vacation time, as discussed at the last board meeting. Robert Gregory explained making phone calls to the voting entities in regards to their sick leave policies and the board members agreed with the proposed changes that were made. Jim Yanta made a motion to accept the Employee Handbook as presented. David Deason made a second to the motion. Motion carried.

**ALTERNATE ARB MEMBER** – Jennifer Coldewey explained Shirley Hardcastle, last year's alternate ARB member, will not be able to serve this year, however; her husband, Richard Hardcastle, submitted a letter to the Board of Directors, stating his interest to serve as an alternate ARB member. David Deason made a motion to appoint Richard Hardcastle as the alternate ARB member. Jim Yanta made a second to the motion. Motion carried.

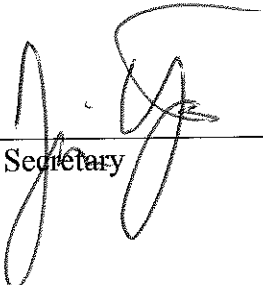
**CHIEF APPRAISER'S REPORT** – Jennifer Coldewey gave an update on the litigation accounts – closed and new; she reported the results of the *Property Value Study* for Floresville, LaVernia, Poth, and Stockdale; she stated the financial audit for 2019 should be complete in April; and the appraisers are busy working on 2020 values - *Notices of Appraised Value* should be in the mail by early April.

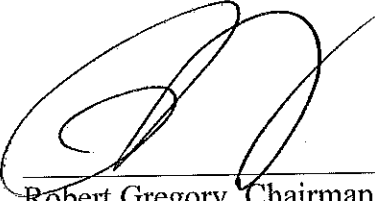
**BOARD OF DIRECTOR'S COMMENTS** – None.

The next meeting date was discussed, and will be scheduled when needed.

Being there was no further business, Jim Yanta made a motion to adjourn the meeting. David Deason made a second to the motion. Motion carried.  
The meeting adjourned at 5:41 p.m.

Respectfully submitted by:

  
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Jim Yanta, Secretary  
JY:ap

  
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Robert Gregory, Chairman